

## Minutes

In Attendance: Sister Marie Hannah, Father Michael Wimsatt, Matthew Hobbs, Chris Bauer, Greg Lee, Duane Kristensen, Danika Peak, Brandi Lusk, Jennifer Moran

Absent: Father Loi Pham, Kevin Blain, Lori Jarboe (present at the end of the meeting)

- I. Opening: The meeting was called to order at 6:07 pm by Chris Bauer followed by an opening prayer by Father Michael Wimsatt. Roll call was completed via sign-in sheet. A motion to approve minutes from our previous meeting was approved by Matthew Hobbs and seconded by Duane Kristensen. An introduction of visitors was conducted, including Jennifer Moran. Decision to table the approval of the Board Manual until more members are present was made and approved.
- II. Presentations:
  1. Jennifer Moran, Director of Mission Advancement gave a presentation on the marketing/communications plan, digital presence, awareness outreach, preschool outreach, media coverage and other data regarding her department and our partnership with Heartland Communications.  
[Mission Advancement Presentation](#)  
[Marketing Plan](#)
- III. General Reports
  - A. Principal:
    1. EANS II Funding--Received an additional round of Funding totaling ~\$921,000; Proposed budget includes funding for: cafeteria disposable items, additional staffing positions to enhance student support including a summer program, professional development for teachers. Budget submitted and will be approved by January 3, 2022. These funds will last until September 2024.
    2. EANS I--Still funding available for educational technology; 4-8<sup>th</sup> grade tutor, math interventionist, 3-5<sup>th</sup> grade instructional assistant and supplies for cleaning and COVID safety. These funds will last until September 2023.
    3. Finance Council Approval for Wages/Salaries Increase--For several months, Kevin Blain and Greg Lee as members of the finance council and school board have been working to create a decision matrix for salaries and wages based on Archdiocese, EIS, and Hardin County pay scales. These increases will be presented and in effect in January 2022.
    4. Archdiocesan, Health Committee and Health Department Protocol Information--Decision Matrix will be developed and presented to principals January 11; Health Department and Health Committee members contacted for feedback; hope to meet on January 11 to discuss matrix then publish; Continue to eat in classrooms; music still needing space
    5. Full Preschool--Our preschool 3-year program is full; full time students- full; afternoon 4-year-old class, a few spots available.

CULTURE

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COMMUNITY

Saint James families and staff, in partnership with our priests, parish and neighboring communities, inspire our students to:

~Be disciples and evangelize to others who may not know Christ or His Church~

~Become responsible leaders in service to others~

~Foster a love for life-long learning~

~Enter young adulthood as people of integrity, virtue and holiness~

6. Tuition Assistance-Application Process Open; Internal deadline, January 5 to ensure that all applications are verified in time for Round 1.

7. 6<sup>th</sup> Grade Showcase Results-Quick Recall Team finished 1<sup>st</sup> Place, Composition- 2nd Place Alexandra Lyon, Social Studies-5th Place Jackson Luttrell, Math- 6th Place Annabelle Preen and 5th Place Jackson Luttrell, Science- 6th Place Lamvi Harmon and 2nd Place Elijah Patton, Language Arts- 6th Place Alexandra Lyon and 3rd Place Kaitelyn Selph, Arts & Humanities 2nd Place Alexandra Lyon. **Overall - 2nd Place.** Middle School Competition is in January.

8. 2<sup>nd</sup> Grade—1<sup>st</sup> Reconciliation-Wednesday, December 15 our 2<sup>nd</sup> grade Catholic students will be receiving their 1<sup>st</sup> Reconciliation at the Church. Please keep this exciting opportunity in your prayers.

9. Community Collections-Wednesday, December 15 students are encouraged to bring monetary donations to help support St. Vincent de Paul. Friday, December 17 students will have the opportunity to bring a donated item for tornado victims and dress in Christmas attire on that day.

10. Christmas Break and No School on Monday, January 3-Friday, December 17 is our last day of school before Christmas break. Classes will resume on Tuesday, January 4. Teachers have a professional day on Monday, January 3.

B. Pastor: No report

#### IV. Standing Committee Reports

A. Policy and Planning:  
No update

B. Mission Advancement:  
Board Presentation

C. Finance  
Greg Lee reported that budget is looking positive and the committee has been working on a study of salaries and wages. The Finance Committee approved a salary adjustment for school employees beginning January 1, 2022. Meetings with each staff member about the adjustments will begin in January. At the December faculty meeting, Greg Lee, Kevin Blain, Scott Johnson, and Father Michael Wimsatt presented the information to the staff with very positive enthusiasm.

D. Building and Grounds (Matthew Hobbs, Duane Kristensen)  
No updates; Damage caused by the lightning strike in the fall was reported.

E. PTO  
No update

F. Teacher Representative: Anxious and excited about the new salary adjustments. Danika Peak expressed that the staff overall feels appreciated and heard by the School Board and finance council.

#### V. Ad Hoc Committee Reports

A. Nominating

1. Sister will work on something to put in the bulletin, enews and Facebook.

B. Safety: No Report

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C. Health: No new updates. Guidelines would be revisited in mid-January.

D. Blue Ribbon: No Report

VI. Action Items

a. Request to explore the slogan “A Tradition Like No Other” was motioned by Greg Lee.

VII. Visitor Comments:

A. None

VIII. Closing: Sister Marie Hannah closed the meeting with a prayer. Our next meeting is set for Tuesday, January 18.

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